



**DELTA NEO**

## **1- SUBJECT**

This document defines the general supplying conditions for DELTA NEO' suppliers for metal activity.

## **2- DEFINITIONS**

Critical dimensions: characteristic marked with an asterisk \* on the purchase orders sent by DELTA NEO to its subcontractors.

For the subcontractor performing surface treatment, the main critical dimensions are:

- thickness of undercoating
- thickness of superficial coating
- composition of treatment

For the subcontractor performing heat treatment:

- hardness
- the type of treatment

## **3- GENERAL SUPPLYING RULES**

### **3.1 - Qualification of supply:**

A qualification purchase order stipulating our standard quality requirements is sent to the subcontractor.

A compliance of the quality system of the subcontractor with requirements of ISO9001 norm is recommended. The subcontractor is required to guarantee the traceability of the provided products; we ask rules applied for this traceability when the subcontractor is not certified.

On receipt of the supply, critical parameters are checked. A compliant supply generates the internal qualification, confirmed by the product acceptance of DELTA NEO' customer. A non-compliant supply is returned to the subcontractor without payment.

### **3.2 - Ship to Stock:**

After acceptance of qualification purchase order by DELTA NEO, the supply is considered as Ship to Stock status for subsequent purchase orders. From then on, the subcontractor is responsible for the quality of the products coming into DELTA NEO. The supplies are directly integrated into the warehouse before utilization for production. Should a non-compliant supply be detected during production, a Raw Material Non-Compliance Form is sent to the subcontractor with a request for corrective and preventive actions.

### **3.3 - Non-Compliance detected by the subcontractor:**

If the subcontractor identifies one or more non-compliances to DELTA NEO specifications, he has to immediately notify the DELTA NEO Quality Department via a derogation request, reporting the following items:

- The type of non-compliance
- The cause of the non-compliance
- The population affected
- Corrective actions implemented to prevent recurring non-compliance

**Products subject to a derogation request may not be delivered until DELTA NEO has granted the derogation. The derogation is only valid for the intended batch and may not be interpreted as a blanket waiver for subsequent batches.**



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### 3.4 - Non-compliance detected at DELTA NEO and / or at end-Customer:

In case of detection of a non-conformed treatment during production at DELTA NEO, a Non-Conformity form is sent to the supplier with a request for corrective and preventive action. In the event that a non-conformity due to the treatment is detected at DELTA NEO or at the end customer, DELTA NEO reserves the right to pass on to its supplier the costs of the non-conformity. Will be taken into consideration any additional cost and/or any prejudice, whatever its nature, direct or indirect, suffered by DELTA NEO and/or its customer and which is caused by the subcontractor.

The supplier shall ensure that it has taken out a contract with a well-known insurer, guaranteeing it in terms of after-sales liability, for the treatment delivered to DELTA NEO.

### 3.5 - Packaging and identification:

#### 3.5.1 – Packaging:

Unless specified in the product purchase order, the subcontractor is free to select packaging. The packaging should always be designed to protect the product from damage up to integration in DELTA NEO.

Products sent in DELTA NEO packaging must be treated and sent back in the same packaging.

#### 3.5.2 – Identification:

The subcontractor always has to identify each container with a label indicating the following items:

- Subcontractor identification
- Quantity and/or container weight
- Batch number and/or production period

When necessary or specified, container labels also have to indicate:

- Initial sample, pre-production
- Items accepted after derogation request (only if approved by DELTA NEO)
- DELTA NEO product reference

### 3.6 - Documents delivered with a supply:

- Delivery note giving the following items from the DELTA NEO purchase order (purchase order number, product reference, quantity delivered...).

#### - Quality documents:

For the subcontractors performing surface treatment:

A X Ray thickness measure report made up of:

- DELTA NEO purchase order number
- Treatment description
- Statistical report made up of:
  - the value of each thickness measure
  - the number of measures
  - the average of these measures
  - Adhesion test or resistance test specified

When an X Ray thickness measure is not possible, values of thickness of parts before and after treatment have to be compared.

For the subcontractor performing heat treatment, the main critical dimensions are:

- DELTA NEO purchase order number
- Treatment description
- Statistical report made up of:
  - the value of hardness measured
  - the number of measures
  - the average of these measures
- Adhesion test or resistance test specified

- Delivered quantity: A loss of 3% max is allowed. Any excess deviation will be subject to non-compliance.



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3.7 - Supplier's commitment and responsibility:

- The subcontractor undertakes to report any important modification within its organization likely to influence the quality of supplied products and services (change of production site, change in process, subcontracting of an operation, change of supplier...).
- The subcontractor undertakes to send an acknowledgement of order to each purchase order sent by DELTA NEO.
- The subcontractor also undertakes to inform the DELTA NEO Purchasing Department in case of late delivery on a purchase order. Specified delivery times on purchase orders are delivery times as per arrival in DELTA NEO.
- DELTA NEO requires 100% on-time delivery performance from its subcontractor.
- The subcontractor has to get a derogation acceptance from DELTA NEO each time that the product or process is different from the one accepted during qualification.
- The subcontractor must ensure that all purchased materials used in product manufacturing respect the regulations of the country of manufacture and sale (regulations about environment, security...).
- The subcontractor states the conformity of his products:

- the current directive RoHS	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No
- the current regulation REACH	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No
- the current regulation Conflict Minerals	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No

**4- PROTECTION OF PERSONAL DATA**

You have a right to get to, revise and clear your personal data by contacting us by email at the address [dn@deltaneo.com](mailto:dn@deltaneo.com). Please specify in object: Request about GDPR (RGDP in French). You can take notice of our privacy policy on our website: [www.deltaneo.com](http://www.deltaneo.com)

Supplier Comment :

DELTA NEO  
 Purchasing Manager  
 Sandrine QUIDET

DELTA NEO  
 Quality Manager  
 Thierry GIMET

SUPPLIER  
 Company stamp  
 Signature of general management